



**UNIVERSITY GUEST PRESENTER  
MERCHANDISING ADDENDUM  
For Guest Presenters, Lecturers, and Speakers**

This ADDENDUM is for merchandise sales related to the rendering of personal services for the scholarly engagement described on the attached [University Guest Presenter Agreement](#). The merchandise sale is to take place as part of the scholarly engagement on the property of The Pennsylvania State University (hereinafter referred to as "University") or on property arranged for by the University according to the following terms:

Date of Engagement: \_\_\_\_\_

Sponsoring Area of The Pennsylvania State University (must match the University Guest Presenter Agreement): \_\_\_\_\_

Guest Presenter, Lecturer, and/or Speaker (must match the University Guest Presenter Agreement): \_\_\_\_\_

**MERCHANDISING:**

Solicitation or sale of merchandise by Guest is prohibited without the prior approval of the University. If University agrees that Guest may sell Guest's merchandise at the event, then University shall to provide Guest an appropriate well-lighted space for the sale of Guest's merchandise. When approval is granted by the University's signature below, the Guest shall have the sole right to sell merchandise licensed by the Guest or containing the Guest's logos, trademarks, or name. Please describe item(s) Guest would like approval to sell:

Guest hereby agrees to unconditionally release University from any liability for cash, other receipts, and merchandise shortages. Guest hereby agrees that it will be solely responsible for required collection and reporting of sales taxes. Guest hereby releases, holds harmless, indemnifies, and defends the University against any claims resulting from the sale of Guest's merchandise including, but not limited to, claims of product liability, product warranty, failure to pay royalties to another party, and copyright or patent violation.

**AGREED TO BY:**

Guest

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED BY:**

The Pennsylvania State University

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_