



**CHRONOLOGICAL RECORD OF ACCESS INTO EDUCATIONAL RECORDS**

NAME OF STUDENT: \_\_\_\_\_

LOCATION OF RECORDS: \_\_\_\_\_

RESPONSIBLE UNIVERSITY OFFICIAL: \_\_\_\_\_

MATERIAL REQUESTED	DATE OF REQUEST	PERSON MAKING REQUEST	REASON FOR REQUEST	DATE OF ACCESS	PERSON SUPERVISING INSPECTION
1					
2					
3					
4					
5					
6					
7					