



COST ACCOUNTING JUSTIFICATION
Non-Personnel Costs

Principal Investigator (PI): _____

Account Number: _____

Or
Proposal OSP#: _____

- To Be Completed By the Principal Investigator -

Item Description:

Justification (How Does This Expenditure Benefit the Project?)

Will this item benefit multiple research projects? [] Yes [] No
If Yes, provide the budget/fund and percent/amount below for all projects that benefit.

Allocation / Distribution

Table with 4 rows for account allocation and a total row. Columns include account number, dollar amount, percentage, and total cost. Includes fields for signature and date of the principal investigator.

- To Be Completed by the Dept. or Research Admin. -

PI Email: _____

Award Name: _____

Award Period: _____

If Item Has Been Purchased: Document #: _____ Object Code: _____

Research Administrator or Financial Officer: [] Approve [] Deny

Comments:

Signature: _____ Date: _____

Additional Approvals (Optional)

Title Signature Date

Title Signature Date